Chief Medical Officer
Job Description

Title: Chief Medical Officer (CMO)
Reports to: Chief Executive Officer (CEO)
Department: Clinical
Location: Norwalk, CT

Position Overview: The Chief Medical Officer is a key member of the Senior Executive team, engaged in all aspects of the MMRF. The CMO is the leader of the organization responsible for developing, managing, delivering and communicating the MMRF's clinical research strategy and drug development programs. The CMO will lead the Multiple Myeloma Research Consortium (MMRC), a group of 25 leading research centers.

The CMO will manage the MMRC clinical trials with the ability to create new ideas around clinical trial design and establish more efficient processes for the MMRF clinical program. The CMO will work with the SVP of Research as part of the MMRF's overall research strategy. The CMO will also partner with the CEO, CFO, and VP of Business Development as well as the science & research teams to support the MMRF's clinical and research initiatives.

Essential Functions:

- Lead, develop and implement the clinical research direction for the MMRF.
- Establish the strategic goals for MMRF and the MMRC to ensure that the clinical and research activities are complimentary and synergistic with the mission of the organization.
- Manage the MMRF clinical staff and drive all programs related to medical advances.
- Participate in the review, planning and implementation of clinical trials including evaluating: hypothesis, objectives, study design, feasibility, regulatory requirements and identifying medical and logistical problems that may impede the study. Advise program management of the merits and deficiencies in the proposed study.
- Provide subject matter expertise during protocol development. Participate in protocol review and ensure that any concerns raised are addressed by the Protocol Development Team in a timely manner.
- Provide clinical expertise to assist in developing IND applications. Review serious adverse events (SAE) reports. Provide expert medical advice on the potential impact of SAEs on ongoing research. Sign-off on safety reports. Assist in the preparation of SAE reports submitted to the FDA. Evaluate annual IND reports for medical safety finding to the FDA.
- Provide medical expertise in protocol follow up stages in the areas of subject safety and protection, reliability of study endpoint data. Make appropriate recommendations to ensure trials are conducted according to protocol.
- Provide clinical and scientific expertise to assist in communications with the FDA, other government and non-government agencies, pharmaceutical companies, Data Safety Monitoring Boards, and other stakeholders. Manage the MMRC by working with investigators and sponsors and to identify new compounds to bring into the pipeline and develop innovative clinical trials.
- Provide regular updates to the other members of the leadership team on the effectiveness of the organization's clinical advances and drug development strategies.
- Develop, maintain and comply with the organizations clinical and research policies and procedures; comply with all applicable laws and regulations; ensure accountability to scientists and physicians; and adhere with codes of ethical principles and standards of professional conduct for medical executives.
- Ensure sound fiscal operation of research/clinical trials. Ensure proper reporting, monitoring, and management of patient enrollment.
- Utilize effective project management skills to monitor studies and patient enrollment. Provide expected timelines for commencement and completion of trials.

Competencies:

- Entrepreneurial leader who creates innovative new ideas for drug/clinical trial design.
- Strong medical and clinical experience including robust understanding of management of clinical trials and drug development.
- Ability to orchestrate strategic partnerships and collaborations between multiple parties.
- Flexibility and enthusiasm for multitasking; able to work in an entrepreneurial, fast-moving environment, while also driving toward research and clinical solutions.
- Ability to establish and grow pharmaceutical, biotech, donor, and patient relationships.
- Demonstrate exceptional written and verbal skills. Comfortable with public speaking for both scientific and nonscientific audiences.

Qualifications:

- M.D. required, preferred training in myeloma, hematology, or oncology
- 7-10 years in medical practice/industry preferred
- Pharmaceutical or pharmaceutical consulting experience desired
- Experience in phase I and phase II clinical trial management and drug development
- Strategic and innovative thinker with proven ability to communicate a vision and drive results